

**JUDICIARY
COMMITTEE MEETING**

**MONDAY, APRIL 04, 2022
7:14 PM**

Alderman Jackson called the meeting to order.

Present: Jackson, Mayfield, Evans, Allen, Smith, Murphy, January

Absent: None

I. DISCUSSION/REVIEW OF ORDINANCE AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY OWNED BY THE CITY OF NORTH CHICAGO – RESIDENTS FIRST:

Human Resource Director Elizabeth Black explained that the ordinance had been revised; the cost for Enterprise to rid of the vehicles was **\$4,700** vs. City **\$5,520**. Alderman Murphy clarified the value; Mrs. Black said the minimum bid was determined at the last meeting. Alderman Murphy noted that the cost was going to be a loss regardless of the process.

Alderman Allen said that the citizens purchased the cars already and they should be allowed first right to them.

Alderman Smith questioned location of Enterprise auction; Mrs. Black did not know exactly, for sure not in North Chicago but possibly City of Chicago. Alderman Smith questioned if the minimum could be raised;

Alderman Jackson said it could be set at any number.

Alderman Evans asked if the vehicles were operable; Mrs. Black said minimally. Alderman Jackson clarified they were not drive-able.

Alderman Smith asked why trying to sell if they weren't operable, get rid of them; Attorney Silverman explained there was a statutory process to follow.

Alderman Murphy suggested exploring a disposal dealer; Alderman Smith agreed.

Attorney Silverman explained the purpose of the Enterprise Agreement was to outsource all fleet services.

Alderman Jackson stated that it would be presented for Enterprise to host the auction with a **\$500** minimum per surplus vehicle.

Alderman January moved, seconded by Alderman Mayfield that Judiciary Committee Meeting stand adjourned.

ROLL CALL:

Ayes Jackson, Mayfield, Evans, Allen, Smith, Murphy, January

Nays: None

Absent: None

The meeting adjourned at 7:34 p.m.

**PUBLIC SAFETY
COMMITTEE MEETING**

**MONDAY, APRIL 04, 2022
7:34 PM**

Alderman Evans called the meeting to order.

Present: Jackson, Mayfield, Evans, Allen, Smith, Murphy, January

Absent: None

I. DISCUSSION TO ENTER INTO A CONTRACT WITH TODAY'S UNIFORM COMPANY TO SUPPLY DEPARTMENT ISSUED UNIFORMS, NOT TO EXCEED \$12,400:

Fire Chief John Umek explained the discussion was entering a contract with the selected company to supply department issued uniforms not to exceed **\$12,400**.

Alderman January questioned the quality of the garments; Chief Umek clarified were used previously with same company.

Alderman Allen asked if cost was annual basis; Chief Umek explained only upon the need at **\$977.00/uniform**.

II. DISCUSSION TO ENTER INTO A CONTRACT WITH HEALTH ENDEAVORS TO PROVIDE MEDICAL SERVICES FOR DEPARTMENT MEMBERS PHYSICALS, NOT TO EXCEED \$10,885:

Chief Umek explained discussion entering into a contract with Health Endeavor to provide the medical services for department member's physicals, not to exceed **\$10,885**.

III. PENDING MATTERS:

There was nothing for discussion.

Alderman Allen moved, seconded by Alderman January that Public Safety Committee Meeting stand adjourned.

ROLL CALL:

Ayes Jackson, Mayfield, Evans, Allen, Smith, Murphy, January

Nays: None

Absent: None

The meeting adjourned at 7:39 p.m.

ECONOMIC DEVELOPMENT/PLANNING/ZONING COMMITTEE MEETING

**MONDAY, APRIL 04, 2022
7:39 PM**

Alderman Evans called the meeting to order.

Present: Jackson, Mayfield, Evans, Allen, Smith, Murphy, January
Absent: None

I. DISCUSSION OF LANDSCAPE MAINTENANCE – BID RESULTS:

Economic & Community Development Director Victor Barrera explained the program was inclusive of all city properties and lots. Staff had received an additional closed bid that day. Attorney Silverman questioned when the bids were due; Mr. Barrera stated the **25th** of the month at **1:00 p.m.** He discussed the options available to proceed with the landscape maintenance service. Attorney Silverman added mindful of allowing the 30-day timeline.

Alderman Jackson agreed allowing vendor to that provided paperwork prior to deadline to be awarded the bid.

This will be placed on the next **Council Agenda, April 18, 2022.**

II. DISCUSSION OF PETITION FOR VARIANCE TO THE DESIGN OF THE PARKING FACILITIES AND LOADING BERTHS AT 2550-2600 COMMONWEALTH AVENUE (PIN 12-05-417-009), 0 COMMONWEALTH AVENUE (12-05-418-010), 2575 COMMONWEALTH AVENUE (PIN 12-05-417-005), AND 2525 GREENFIELD AVENUE (PIN 12-05-417-008), COLLECTIVELY REFERRED TO AS 2600 COMMONWEALTH AVENUE:

Senior City Planner Nimrod Warda explained the property referred as **2600** Commonwealth Avenue owned by EMCO Chemical (known as Lake County Warehouse Industrial Inc.) It was since year of **2005**. They have currently purchased and demolished **(2)** adjacent buildings to the west side of the site in order to construct a new building addition. There would be handicap access including a ramp. There was need of additional parking. The proposal was to allow Variance waiver of required **7ft.** landscape buffer. BJ Korman, VP Engineering EMCO Chemical was available for any questions or concerns. The new addition would generate approximately **15-20** jobs in the community for new and existing facility.

Alderman Smith questioned the type of jobs he was seeking; Mr. Korman explained accommodated up to **(80)** people. Mr. Korman also provided incentives.

Alderman Jackson stated was informed by Clerk Collins to send the document to her and they could be properly disbursed.

Mr. Warda suggested a pre-ribbon cutting; Mr. Korman agreed.

Alderman January questioned the board vote; Mr. Warda stated was unanimous.

III. DISCUSSION OF HOME-ARP PROGRAM CONSORTIUM AGREEMENT:

Mr. Warda explained the IGA for Consortium Agreement. Last year was approved for **\$6** billion dollars in funding to HUD. The timeline was received and until **2030**.

Alderman Allen questioned landlord renovation for homelessness; Mr. Warda stated was comparable to PADS.

Alderman Jackson asked if a reimbursed Grant; Mr. Warda complied and was pre-approved by HUD. It was highly recommended partnering with Lake County. Mr. Warda stated was currently for the CDBG funding generally utilized for subsidized housing; more challenging for homelessness needed provided facilities etc. for a 4-unit site; it would be more likely for a larger property site.

Alderman Allen moved, seconded by Alderman January that Economic Development/Planning/Zoning Committee Meeting stand adjourned.

ROLL CALL:

Ayes: Jackson, Mayfield, Evans, Allen, Smith, Murphy, January

Nays: None

Absent: None

The meeting adjourned at 7:59 p.m.

**PUBLIC WORKS
COMMITTEE MEETING**

**MONDAY, APRIL 04, 2022
7:59 PM**

Alderman Allen called the meeting to order.

Present: Jackson, Mayfield, Evans, Allen, Smith, Murphy, January
Absent: None

I. DISCUSSION – REQUEST TO EXTEND PUBLIC WORKS OPERATIONAL ASSISTANCE AGREEMENT:

Chief of Staff David Kilbane explained/suggested extending contract of AMM contract with the City of North Chicago. He explained the needed staff etc.

Alderman Allen suggested contacting a former retiree for assistance of the Public Works Department.

II. DISCUSSION OF A STREET SWEEPING CONTRACT FOR FY 2023:

Interim Public Works Director Bob Miller discussed/suggested a 3-year contract with TKG Street Sweeping.

Alderman Smith questioned if they cleaned the entire City; Mr. Miller acknowledged they did per monthly basis. He added that they could clean a few isolated areas as it was included in the regular maintenance.

Pending Matters: Alderman Smith asked when the new vehicles would arrive; Mr. Miller estimated **October 2022**.

Alderman Evans moved, seconded by Alderman January that Public Works Committee Meeting stand adjourned.

ROLL CALL:

Ayes: Jackson, Mayfield, Evans, Allen, Smith, Murphy, January
Nays: None
Absent: None

The meeting adjourned at 8:12 p.m.

**FINANCE/AUDIT
COMMITTEE MEETING
MONDAY, APRIL 04, 2022
8:12 P.M.**

Alderman Mayfield called the meeting to order.

Present: Jackson, Mayfield, Evans, Allen, Smith, Murphy, January

Absent: None

I. DISCUSSION/REVIEW OF I.T. NETWORK SUPPORT PROPOSALS:

Mr. Kilbane explained the current I.T. services contract expired **2019** and extended until **April 30, 2022**. The existing I.T. services decided not to extend their contract. The current expenditures were **\$300,000** not inclusive of security. The remaining companies were InterDev and Impact.

Interdev provided a total of **\$313,476** with an on board cost of **\$9,600** and disaster recovery of **\$8,232**; Impact Solutions' **\$331,129.32** and annual backup disaster cost of **\$41,537.40**. They

InterDev I.T. Manager Nino Sporino provided quick overview explaining the **(4)** categories; End User, Data Center Services, Network and Security.

Mr. Sporino explained wouldn't bill the City if additional services needed; not included in the contract.

Alderman Smith asked if their company could guarantee no hacking activity; Mr. Sporino explained there was no guarantee of avoiding hacking.

Alderman Allen questioned if they were able to review the I.T. system; Mr. Sporino clarified the assessment was in process at the time and would review it.

Alderman Smith questioned their selling point; Mr. Sporino explained the key elements were communication and prioritizing.

Impact Development Raymond Santoro explained the company's 22 years of experience in I.T. He noted Account Manager Angie Plate who would be the main contact along with other employees. Relationships were very important with Impact. Their company matched the needs of their client's company/organization. There were currently about **850** employees and **24** locations; the company began in Waukegan and was currently in Lake Forest, IL.

He explained **(3)** reasons I.T. fails: timeline, deadline and user adoption; meeting those goals required a team of multiple people with various skillsets. He explained the process of Impact's assessment. There was **(3)** engineers on staff. They answered approximately 1,200 calls/per day with 95% resolution at the service desk. Guaranteed an on-site field engineer within 3 hours; service desk was available 24/7. Charges were not on a per call basis. He said there was excessive hardware at City Hall (ie. 3 servers) and it was at a cost. Alderman Allen noted that the cost may have been generated for many years without knowing.

Alderman January asked if there was a time frame to keep hardware; Attorney Silverman explained that there was a statutory requirement to keep information. Mr. Santoro said that a policy could be formulated based on the requirements.

Alderman Smith asked what qualities would influence the City to choose Impact. Mr. Santoro said the company had over 20 years of experience and was locally based; from Tier 1 to Tier 4 specialists. Able to send multiple engineers at one time and also had municipal experience.

Mayor Rockingham asked for a consensus of the Council which company would be approved. Alderman Jackson asked if it was in the budget; Interim Comptroller explained that first proposal was included. He also noted that one of the vendors said there may be equipment needed in the range of \$100k.

Alderman Allen decided on InterDev. Alderman January felt there may be more cost associated with InterDev in the long run whereas Impact already had the cost included. Mayor Rockingham emphasized that InterDev was part of a Consortium. Alderman Jackson commented that Impact would possibly reimburse the assessment fee, they were experienced, had experts and questioned the term of contract. Mr. Kilbane responded 3 years.

Alderman Mayfield suggested InterDev. Impact had an advantage because they performed the assessment and InterDev had not but could take to the next level. Alderman Smith agreed with Impact based on his presentation. Alderman January reiterated additional cost with InterDev. Mr. Kilbane explained InterDev had local technicians.

Alderman January left the Council Chambers at 8:43 p.m.

Alderman Jackson was concerned with not allowing for the best and would like Impact. Mr. Kilbane explained that the proposals were identical with the work required. There was an additional \$42k associated for disaster recovery from Impact; InterDev was \$9,000. His opinion was that InterDev was part of the Consortium and would be the best way to join; was not going to give a formal decision. There was no cost for an assessment with InterDev.

Alderman Evans agreed with InterDev and Alderman Murphy thought Impact. Alderman Jackson reevaluated and decided with InterDev.

II. DISCUSSION OF FY 2023 BUDGET:

Assistant Comptroller Tawanda Joyner reviewed the budget and how the documents were organized. She explained that the General Fund did not represent 100% funded pensions. The numbers were outlook of multiple years. The General Fund budget was \$15,437,368 for FY2023; no transfers from the Water Fund to the General Fund in FY2023 budget. The Sales Income Tax (LGDF) was lower because population decreased.

The State Use Tax was reduced by 6% also do to per capita, down approximately \$133,000. Cannabis Use Tax increased; Grant Fund balance, Motor Fuel Tax Fund and CDBG ended with a positive balance. Alderman Allen noted that purchasing gas other than North Chicago decreases revenue.

Ms. Joyner explained that the TIF Funds needed to be spent before deadline. The Capital Fund ending balance was \$3,995,764 for projects (one time use fund). The Water Enterprise Fund ending net funds was \$3,240,706. The Library ending fund balance was \$881,590.

Mr. Kilbane explained that the City was trying to set goals for every department as well as organizational. Organizational target was to reduce wasteful spending. He encouraged the Aldermen to meet with Department Heads to discuss their goals.

III. DISCUSSION OF SUPPLEMENTAL APPROPRIATIONS ORDINANCE:

Interim Comptroller Michael Peterson explained that the Supplemental Appropriations Ordinance purpose was to adjust limits of unforeseen expenditures. Internal control matters example: Audit contract had a clause that could generate additional cost (approximately \$86,000).

IV. DISCUSSION/REVIEW OF BS&A SOFTWARE:

Mike Peterson, Comptroller explained he attempted to contact Tyler Munis to end relationship and they had not met deadline of **April 01, 2022**, suggesting another software; Tyler Encode software. The staff recommended BS&A software. Because of the urgency, he suggested no additional proposals.

He requested a **2/3 majority** vote to approve BS&A and waive competitive bid; it was a line item in the Comptroller's budget. He urged Council support for the needed software and was awaiting the reimbursement from Tyler Munis.

Alderman Allen moved, seconded by Alderman Jackson that Finance Committee stand adjourned.

ROLL CALL:

Ayes Jackson, Mayfield, Evans, Allen, Smith, Murphy

Nays: None

Absent: January

The meeting adjourned at 10:57 p.m.

**COMMITTEE OF THE WHOLE
COMMITTEE MEETING
MONDAY, MARCH 21, 2022
10:57 P.M.**

Alderman Murphy called the meeting to order.

Present: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Absent: January

I. DISCUSSION OF LIQUOR LICENSE FOR PACKAGE LIQUOR – CITGO AT 2004 MLK JR. DRIVE:

The Mayor explained that the Citgo establishment at **2004** MLK Dr. requested to expand their business. They also requested a liquor license for package liquor. Currently their gross sales were low and was hopeful of an increase as a result of selling packaged liquor.

Alderman Smith questioned expected completion date; Mr. Kareem Chatur-Merchant, Manager explained originally the date was **3/31/22** for the expansion completion and changed to **4/30/22**.

Alderman Murphy moved, seconded by Alderman Mayfield that Committee of the Whole Committee Meeting stand adjourned.

ROLL CALL:

Ayes Jackson, Mayfield, Evans, Allen, Smith, Murphy

Nays: None

Absent: January

The meeting adjourned at 11:02 p.m.